### POZNAN UNIVERSITY OF TECHNOLOGY



#### EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

pl. M. Skłodowskiej-Curie 5, 60-965 Poznań

### **COURSE DESCRIPTION CARD - SYLLABUS**

Course name

**Contracts and Negotiations** 

**Course** 

Field of study Year/Semester

Civil Engineering 2/3

Area of study (specialization) Profile of study

Structural Engineering general academic
Level of study Course offered in

Second-cycle studies Polish

Form of study Requirements

full-time elective

**Number of hours** 

Lecture Laboratory classes Other (e.g. online)

15 0 0

Tutorials Projects/seminars

0 0

**Number of credit points** 

2

**Lecturers** 

Responsible for the course/lecturer: Responsible for the course/lecturer:

dr inż. Paweł Szymański

email: paweł.s.szymański@put.poznan.pl

telefon: 61 6652191

Wydział Inżynierii Lądowej i Transportu

ul. Piotrowo 3, 60-965 Poznań

**Prerequisites** 

KNOWLEDGE: The student has basic knowledge of investment process management

SKILLS: He can obtain information from literature and other sources.

He can combine the obtained information

SOCIAL COMPETENCES: The student should be aware of the consequences of the decision.

He understands the need to learn throughout his working life.

He understands the need to cooperate and work in a group

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# **Course objective**

Passing knowledge in the field of management and conducting investment process in the field of contracts and negotiations

### **Course-related learning outcomes**

#### Knowledge

- 1. Knowledge of the principles of managing and conducting the investment process
- 2. Knowledge of basic principles of negotiating and contracting

#### Skills

- 1. Student can manage construction processe
- 2. Student can conduct the negotiation and create the necessary documents to conclude the contract

#### Social competences

- 1. Can work independently and cooperate in a team over assigned task
- 2. He is responsible for the accuracy of the results of their work and their interpretation
- 3. Completely complements and extends knowledge

### Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

#### Lectures:

- a written a test

Test, grade scale determined% from:

90 very good (A)

85 good plus (B)

75 good (C)

65 sufficient plus (D)

55 satisfactory (E)

below 54 insufficient (F)

#### **Programme content**

Managing and managing the construction process and conducting the investment process in terms of contracts and negotiations: normalization and legal aspect, preparation of contracts, practical aspect of negotiation, FIDIC, negotiation with contractor

### **Teaching methods**

Multimedia presentation

### **Bibliography**

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**Basic** 

Waszczyk, M., & i Ekonomii, W. Z. (2001). KULTUROWE I SPOŁECZNE ASPEKTY ZAWIERANIA TRANSAKCJI W INTERNECIE

Budzyński, W. (2009). Negocjowanie i zawieranie umów handlowych, uwarunkowania, ryzyka, pułapki, zabezpieczeniaj

Additional

## Breakdown of average student's workload

	Hours	ECTS
Total workload	50	2,0
Classes requiring direct contact with the teacher	15	1,0
Student's own work (literature studies, preparation for	35	1,0
laboratory classes/tutorials, preparation for tests/exam, project		
preparation) <sup>1</sup>		

3

<sup>&</sup>lt;sup>1</sup> delete or add other activities as appropriate